



EarthClaims LLC

107 S. West Street, Alexandria, Virginia 22314

## EarthClaims Contract Inspector

EarthClaims LLC is the world's preeminent animal welfare certification company, working in concert with the leading animal welfare standards program, the Global Animal Partnership and the Organic Plus Trust. The contract inspector is a trained and qualified professional whose primary job responsibilities include on-site and/or virtual audits of farming operations seeking animal welfare or other agricultural certification.

This position will primarily consist of onsite audits, however virtual inspections may occur in some instances. During onsite visits, the contract inspector interacts with farmers, conducts a review of records, and makes direct observations of the farm's production systems. When virtual inspections occur, inspectors utilize available technology to communicate with producers and review all necessary elements of record-keeping and animal care as required by the audit tool.

Inspectors prepare and submit written reports of their observations to EarthClaims for use in evaluating the suitability of the farm operation for certification.

The inspector is a remote position due to the geographical distribution of EarthClaims' clients. The role requires excellent interpersonal, written, and oral communication skills including the ability to present complex material to various audiences. Professional, accurate, and impartial inspection work is critical to the delivery of quality verification services.

### Required Qualifications:

- A Bachelor's degree involving major study in Animal Sciences, Agriculture or other allied field and/or two years of professional level experience in farming or animal production systems.
- Demonstrated ability to work in a customer-oriented environment and deliver review and certification services with precision, impartiality, and professionalism.
- Attention to detail, organization, communication skills, and timely completion of assignments.
- Proven record of excellent communication skills – verbal and written.
- Excellent time management skills and ability to prioritize work.
- Ability to learn and understand complex program standards.
- Proficiency in MS Office (MS Excel and Word, in particular).

**Desired Qualifications:**

- Experience working with agricultural producers.
- Experience with poultry, pigs, beef, dairy, sheep, goats, and/or bison production systems.
- Experience in farming and food distribution.
- Experience with verification systems.
- Experience working in a regulatory environment.

**Work Requirements:**

The contract inspector is a fully remote position. Due to the COVID-19 pandemic, inspections and corresponding components of this position will be completed in a combination of virtual and onsite work. Preference will be given to candidates who are able to complete both onsite and virtual audits, though candidates who would perform onsite audits exclusively will also be considered.

This position requires frequent overnight travel up to 75% of the time, with the ability to travel by car and plane. The ability to stand or walk for extended periods of time is required. Full and part-time opportunities are available. This position offers opportunities for advancement as EarthClaims continues to grow and expand.

**Responsibilities include, but are not limited to:**

- Maintaining an understanding of current program standards and any clarifications provided by the standards setter.
- Scheduling and conducting travel and inspections.
- Completing and submitting report forms in a timely manner.
- Providing further clarification to EarthClaims staff on areas in question.
- Providing timely feedback to EarthClaims on questions specific to standards and client concerns.
- Interacting with clients in a professional and confident manner.

**Minimum Requirements:**

- Successful completion of minimum training and credential requirements specific to the certification for which they are assigned.
- Knowledge of animal production systems.
- Valid driver's license.

**Schedule:**

- As assigned.
- Flexible schedule with full and part-time opportunities available.

Interested applicants should email their resume to [jobs@earthclaims.com](mailto:jobs@earthclaims.com).

